

**Rochelle Park Board of Education
Special Public Meeting-6:00 P.M.
January 15, 2019**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Adib Abboud		
Ms. Christina Holz		
Mr. Scott Kral		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge Cravello, President		

Others present:

- Dr. Richard Brockel, Interim Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Rex Leka, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

- IV. Flag Salute**
- V. Al Zacccone- Discussion regarding expansion projects.**
- VI. Interim Superintendent’s Report:**
- VII. Business Administrator’s Report:**
- VIII. Director of Curriculum & Instruction’s Report:**
- IX. Principal’s Report:
PTO Report**

X. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited **to address the Board of Education on any topics specifically addressed in this agenda.** The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded. The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a

resident, the matter should be referred to the Building Principal, Interim Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to three (3) minutes in duration. The Public Forum will be limited to thirty (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at ____ P.M.

Roll Call

MT AA CH SK GS LW TJC

Motion by _____, second by _____, to close public comment at ____ P.M.

Roll Call

MT AA CH SK GS LW TJC

XI. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

School Board Recognition Month in New Jersey

Proclamation

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Rochelle Park Township Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Rochelle Park Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Rochelle Park Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Rochelle Park Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

Motion by _____, second by _____,

Roll Call

MT AA CH SK GS LW TJC

BOARD STANDING COMMITTEES B1
POLICY # 0155 BOARD COMMITTEES

B1. Standing Committees:

The acknowledgement of all Standing Committees for 2019 as follows:

Board President is part of all committees.

2019 School Year

Committees	Chairperson	Member
Curriculum	Layla Wuthrick	Christina Holz
Finance	Adib Abboud	Gerard Sorrentino
Facilities	Matt Trawinski	Scott Kral
Personnel	Scott Kral	Layla Wuthrick
Policy	Christina Holz	Adib Abboud
Negotiations	Gerard Sorrentino	Matt Trawinski

Appointments:

Joint Boards- Adib Abboud

NJ/BD School Boards- Christina Holz

Liaison to Township Committee: Teresa Judge Cravello

Motion by _____seconded by _____

Roll Call

MT AA CH SK GS LW TJC

ROUTINE MATTERS RESOLUTIONS R1-R9
POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meeting:

December 13, 2018 Regular Meeting and Executive Session

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of December 2018 as listed:

<u>Enrollment</u>	<u>Left</u>	<u>Entered</u>
Midland School 508	1-4 th Grade	1- Kndg
Hackensack H.S. 135		1- 1 st Grade
Academies/Technical Schools 21		1-3 rd Grade
Totals 664		1-7 th Grade
		1-8 th Grade

<u>Pupil Attendance</u>	<u>Teacher Attendance</u>
Possible Days 7596	Possible Days 810
Days Present 7237	Days Present 750
Days Absent 359	Days Absent 60
% Present 95.2%	% Present 92.5%
% Absent 4.8%	% Absent 7.5%

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of December 2018 for the Rochelle Park School District.

Fire Drill December 19, 2018
Security Drill December 20, 2018

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for December 2018 on behalf of the Rochelle Park School District.

December 2018

Reported Cases: 3
Number of Cases open: 0
Number of Cases closed: 3
Number of Incidents determined to be HIB: 2

POLICY #2340 – FIELD TRIPS

R5. RESOLVED: on the recommendation of the Interim Superintendent, that the Board of Education approves the eighth grade class trip as follows:

**Class of 2019
8th Grade Class Trip**

DATE: Wednesday, Thursday, & Friday, June 5th – 7th, 2019
DEPARTURE: Midland School -Wednesday, June 5, 2019- approx.7:00 A.M.
DESTINATION: Washington, D.C.
ITINERARY: Visit Arlington National Cemetery, National Archives, Lincoln Assassination Tour, visit the National Zoo, tour US Capital Building, US Supreme Court, Library of Congress, Jefferson Memorial, Martin Luther King Jr, Iwo Jima Monument, FDR Memorial, performance at the Kennedy Center, U.S. Holocaust Memorial Museum.

RETURN DEPARTURE: Washington D.C. Friday, June 7, 2019-approx. 2 P.M., with an estimated time of arrival at Midland School 8:00 P.M.

COST: To be borne by the parents

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

R6. RESOLVED: that on the recommendation of the Interim Superintendent, the Board of Education approves the submission of the Statement of Assurance regarding the use of Paraprofessional Staff for the 2018-2019 school year, to the New Jersey Department of Education.

POLICY #5120 NEEDS ASSESSMENT PUPILS

R7. RESOLVED: that on the recommendation of the Acting Interim Superintendent, the Board of Education approves the following amended special education placements, which were originally approved at the August 2018 meeting and one new placement.

CASE # 9386

CLASSIFICATION: Preschool Disabled

PLACEMENT: Midland School

EVALUATION: Augmentative Communication Evaluation-BCSS

COST: \$850.00

CASE# 000020202

CLASSIFICATION: Other Health Impaired

PLACEMENT: New Bridge Medical Center

COST: September 20 days @ \$65.00/day total \$1300.00

October 22 days @ \$65.00/day total \$1430.00

CASE #: 0000000088

CLASSIFICATION: Preschool Disabled

PLACEMENT: Washington South-Bergen County Special Services

RELATED SERVICES: OT/PT 2x/week @ \$65.00 per hour

EFFECTIVE DATE: 9/1/18

CASE #: 000100006

CLASSIFICATION: Autistic

PLACEMENT: Washington New Bridges- Bergen County Special Services

RELATED SERVICES: OT/Speech 2x/week @\$65.00/hour

AIDE: 1:1

COST: September: \$4,044.46

October \$6,355.58

November \$5,200.02

EFFECTIVE DATE: 9/1/18

CASE#: 000023010

CLASSIFICATION: Specific Learning Disability

PLACEMENT: New Bridge Center-Cherry Hill School

RELATED SERVICES: Occupational Therapy 1x/wk for 30 min @\$45/30 min

EFFECTIVE DATE: 1/8/19

Case# 9707213628

CLASSIFICATION: Autistic

PLACEMENT: Felician College 18-21 program
RELATED SERVICES: N/A
EFFECTIVE DATE: 7/2/18-6/30/18
ESY Tuition: included
Tuition: \$60,442.22
Transportation: Region V

R8. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the Pilot Memorandum of Understanding with Link It! to provide a pilot of their online solution and custom printed analytics assessment solutions for the remainder of 18-19 school year, at no cost to the District at this time.

POLICY #7430 - SCHOOL SAFETY

R9. RESOLVED: that the Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

Motions R1-R9

Motion by _____ seconded by _____

Roll Call

MT AA CH SK GS LW TJC

PERSONNEL RESOLUTIONS P1-P10

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED:** on the recommendation of the Interim Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Liz Nam to attend “Intervention & Referral Services: The Next Generation” on February 6, 2019 in Monroe NJ at a cost to the district of \$149.00.

Christine Raimondi to attend “ Develop Growth Mindset in Math” on January 31, 2019 in W. Orange NJ at a cost to the district of \$269.00.

Denise McCormick & Meghan Mallon to attend “ Blended Learning II” on March 18, 2019 in NYCC at a cost to the district of \$185.00 per registration.

Laurel Barriento to attend “Follett user Group Meeting” on January 15, 2019 in Ridgewood at no cost to the district for registration.

Liz Nam to attend “ 2019 Mandatory District Test Coordinator Training” on February 21, 2019 in Whippany NJ at no cost to the district for registration.

Cara Hurd to attend “Mandatory Training 2019 NJSLA” on February 20, 2019 in Whippany NJ at no cost to the district for registration.

Alison Sparaga to attend “Class wide Strategies to Support Positive Behavior & Social Skills Part II, in NVCC on March 20, 2019 at a cost to the district for registration of \$185.00.

Christina Durcan to attend “Providing tools to help staff de-escalate a volatile situation” on October 23, 2018 at no cost to the district for registration.

Rex Leka to attend “NJSBGA Conference/Expo” in Atlantic City on March 10-13, 2019 at a cost to the district not to exceed \$500.00 based on contract.

POLICY #3211 HIRING- NON-CERTIFIED PERSONNEL

P2. RESOLVED: that on the recommendation of the Interim Superintendent, the Board of Education approves (pending official transcripts) the first half of tuition reimbursement for courses taken during the fall of 2018-2019 school year as follows:

Kaitlyn Gallagher	3 Credits	\$1,015.65
Jennifer O’Brien (PE)	6 Credits	\$2,031.30

P3. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education appoints the following teachers as mentors for novice teachers as shown below:

<u>Mentor</u>	<u>Mentee</u>	<u>Fee</u>
Maria Leccese	Josephine Hong	\$550 *
Joanna Hani	Alison Sparaga	\$0 **
Jen O’Brien (art)	Angel Baker	\$0 **

*To be paid by mentee thru payroll deductions.

** already paid in previous district

POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL

***P4. RESOLVED:** on the recommendation of the Interim Superintendent, that the Board of Education approves Lisa Wilkins as a Part/Time Café/ Playground Assistant for the 2018-2019 school year at a salary of \$11.75 per hour (no benefits, pending completion of paperwork).

***P5. RESOLVED:** on the recommendation of the Interim Superintendent, that the Board of Education approves Caterina Nino as a Part/Time Café/ Playground Assistant for the 2018-2019 school year at a salary of \$11.75 per hour (no benefits, pending completion of paperwork).

P6. RESOLVED: upon recommendation of the Interim Superintendent, that the Board of Education approves Trish Daubner to the list of Latchkey Substitutes for the 2018-2019 school year.

P7. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education enter into a contract with Mrs. Brancato of KCB Payroll Consultants at \$75.00 per hour not to exceed 10 hours per payroll through June 30, 2019.

P8. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education authorizes the following stipends for staff working 7.5 hours at an hourly rate of \$33. over three evening re-registration sessions:

Donna Centrella	\$250
Malvina Leka	\$250
Ellen Kobylarz	\$250

POLICY#4117.2 RETIREMENTS/RESIGNATION

***P9. RESOLVED:** that the Board of Education accept with regret Francine Hamilton resignation and retirement letter dated January 2, 2019 from the Rochelle Park School District effective June 30, 2019. We wish her much luck and happiness in her retirement.

School Committee

P10. RESOLVED: that upon the recommendation of the Interim Superintendent, the Board of Education approves the following faculty members to the School Wellness Committee for the 2018-2019 school year.

Jennifer O'Brien (PE)	Kaitlin Gallagher
Meaghan Mallon	Stephanie Fernandes
Sheryl Meyers	Liz Nam
Michael Alberta	Cheryl Jiosi
	Chris Pfeifer, Pomptonian Staff

Motions P1-P10

Motion by _____ seconded by _____

Roll Call

MT AA CH SK GS LW TJC

FINANCE AND INSURANCE-RESOLUTIONS F1-F13

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve an additional December 2018 Bill List as attached and listed below:

10 – General Fund	\$ 9,588.26
20- Federal Grants	\$ -
30 – Referendum Account	\$ -
61 – Afterschool Program	\$ -
TOTAL PAYMENTS FOR December	\$ 9,588.26

F2. RESOLVED: that the Rochelle Park Board of Education approve the January 2019 Bill List as attached and listed below:

10 – General Fund	\$555,310.10
20- Federal Grants	\$ -
30 – Referendum Account	\$ -
61 – Afterschool Program	\$2,279.84
60 – Cafeteria	\$ 46.71
TOTAL PAYMENTS FOR December	\$ 557,636.65

F3. RESOLVED: that the Rochelle Park Board of Education approve the December payroll as follows:

	December 2018
	Fund Gross Payroll
Fund 10	550,386.30

Fund 20	4,518.50
Fund 61	13,780.20
Fund 62	-
Total	568,685.00

POLICY #6820 – FINANCIAL REPORTS

Secretary’s Report

F4. RESOLVED: that, upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Secretary’s Report for October 2018.

Treasurer’s Report

F5.RESOLVED: that, upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Treasurer’s Report for October 2018.

Line Item Transfers

F6.RESOLVED: that, upon the recommendation of the Interim Superintendent, the Board of Education approves line item transfers for October 2018.

Certification

F7. RESOLVED: that, upon the recommendation of the Interim Superintendents, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C. 6A:23-2.11(c), I certify that as of October 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and Pursuant to N.J.A.C. 6A:23-2.11(c), I certify that as of October 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6:20-2.12(a).
Cheryl Jiosi, Business Administrator.

POLICY#6660- STUDENT ACTIVITY FUND

F8. RESOLVED: that, upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the financial report of the Student Activity Fund for October 2018.

POLICY # 6160 GRANTS FROM PRIVATE SOURCES

F9. Resolved, that the Rochelle Park Board of Education accepts the *ExxonMobil Grant* award in the amount of \$500.00 to be used for the purpose of science and math programs.

2018-2019 Joint Transportation Agreement

F10. BE IT RESOLVED that the Rochelle Park Board of Education does hereby approve an agreement with the Englewood Dwight Morrow, an approved Coordinated Transportation Services Agency, for the purposed of transporting students in accordance with Chapter 53, P.L. 1997 for the the period 2018-19 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs for three Choice School students attending Dwight Morrow High School in the amount of \$1,000.00 per student.

BE IT FURTHER RESOLVED, that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the Englewood Dwight Morrow High School and Attached to this resolution.

F11. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the quote with Peoples Education Inc. to provide an online portal for grade three and four for PARCC preparations and reviews at a cost of \$1554. Training webinar for staff included at no additional charge.

F12. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the proposal with Learning Ally, Inc. to provided unlimited access to all grade to support struggling reader with comprehensive and vocabulary skills at the student’s own pace at a cost of \$1599. The service will be provided thru June 30, 2020.

F13. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the proposal with Imagine Learning Inc. for the annual Spanish student licenses at a cost of \$750. This expense will be covered by Title III funding.

Motions F1-F13

Motion by _____seconded by _____

Roll Call

MT AA CH SK GS LW TJC

XII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

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Each speaker’s statement will be limited to three (3) minutes in duration. The Public Forum will be limited to thirty (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at ____P.M.

Roll Call

MT AA CH SK GS LW TJC

Motion by _____, second by _____, to close public comment at ____ P.M.

Roll Call

MT AA CH SK GS LW TJC

XIII. Announcements

The next Board of Education Meeting will be held on Tuesday, February 26, 2019 at 7:00 P.M.

XIV. Executive Session Announcement

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Personnel, Contracts, Litigious Matters,

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT AA CH SK GS LW TJC

Motion by _____, seconded by _____, to close Executive Session and resume the Regular Meeting Agenda at _____ P.M.

Roll Call

MT AA CH SK GS LW TJC

XV. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.

Roll Call

MT AA CH SK GS LW TJC